

MULTIPLE ENTRY VISA

A Multiple Entry Visitor's Visa is valid for several entries into Indonesia and is available for **non-work purposes** that cover all aspects relevant to:

Holiday, visiting family, social, art and cultural, official governmental visit, benchmarking, short courses, short training, business meeting, buying goods or products, giving lecture or attending seminars, participating on international exhibition, attend meeting held by head office or branch office in Indonesia, transit.

REQUIREMENTS:

1. Completed **Application Form** and 1 **Passport-sized recent photograph** attached
2. **Valid Passport** of at least 18(eighteen) Months from point of arrival (date of entry) into Indonesia
3. A copy of your **ticket or itinerary** from a travel agent, showing details of your journey **INTO** and **OUT OF** Indonesia or a ticket to continue travel to another country.
4. **For business purposes:**
 - a. a covering letter from the counterpart in Indonesia and/or the company in New Zealand for those who are invited by their counterpart in Indonesia; or
 - b. a covering letter from the company in New Zealand for those who are assigned by their company in New Zealand; or
 - c. a covering letter from the person concerned if they are self-employed;
 - d. All three types of letters above must explain the position of the applicant, the purpose of the visit and duration of stay. If deemed necessary, a guarantee of the availability of funds to cover living expenses while in Indonesia will be requested.

For social/cultural visits:

a covering letter from the sponsor (e.g. the employer, educational institution) or the people in Indonesia (family/relatives) to be visited, explaining the position of the applicant, the purpose of the visit and the duration of stay. If deemed necessary, a guarantee of the availability of funds to cover living expenses while in Indonesia will be requested.

5. **The fee of NZ\$ 175.00** in form of **Money Order, Bank/Company Cheque** payable to Indonesian Embassy. Please note that Personal Cheque cannot be accepted
6. **Self-addressed signature required courier pack** for your passport/documents to be returned. If you wish to pick up your passport yourself please state this clearly when applying for the visa
7. **Applicants who have ever committed crime and/or offense** must provide the Criminal Convictions Report issued by the Ministry of Justice.
8. Applicants under 18 years of age have to provide written consent from both of his/her parents/guardians.

TERMS AND CONDITIONS:

1. A Multiple Entry Visa is issued for subsequent visits for one year from the date of issue.
2. The **maximum period of stay for a Multiple Entry Visa is 60(sixty) days** each visit. Each of the visits cannot be extended.
3. The **visa must be used** within 90 (ninety) days from the date of issue. This means you must enter Indonesia (make the first entry) within 90 days from the date the visa is issued
4. Payment of the visa administration fee does not guarantee that the application will be successful
5. At least **3 (three) working days** are required to process the visa
6. The Embassy will only process visa applications for which all the requirements have been fulfilled
7. Applications submitted in hard copies to Indonesian Embassy
8. Applicants wishing to send their passport/documents, by mail should send them in a **self-addressed signature required pack** addressed to:

INDONESIAN EMBASSY

Attn: Consular Division / Visa Section

70 Glen Road

Kelburn, Wellington

Ph. (04) 4758699 ext. 717 or 718

9. Visas issued by the Indonesian Embassy are not applicable for visiting **Papua** and **Poso**. Applicants who wish to visit these regions must obtain special authorization from Indonesian authorities. To expedite the process of the authorization, it is advisable that the sponsor/individual/organization in Indonesia submit the request for the applicant's authorization to the Director General of Immigration in Jakarta, Indonesia. Visitors who enter these regions without special permission will be liable to prosecution under Indonesian Law.
10. Entry to Indonesia for foreigners granted visas by the Indonesian Embassy remains subject to the approval of the Immigration officer at all Indonesian Immigration checkpoints (airports, seaports and land-borders).
11. **Non-passport** documents such as Emergency Travel Documents, Certificate of Identity, and Certificate of Registration, etc. will not be accepted. Applicants must have a valid passport to apply the visa.



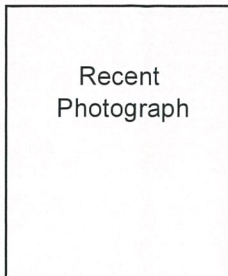
(FOR OFFICAL USE ONLY)

Nomor : _____
 Tanggal : _____

VISA APPLICATION FORM

1 GENERAL

Date : - - (DD-MM-YYYY)



Length of stay in Indonesia : Day(s) Month(s) Year(s)

Type of Visa : Single Visit Limited Stay
 Multiple Visit

Port of entry into Indonesia: _____

Date of entry : - - (DD-MM-YYYY)

Address in Indonesia : _____
 City : _____
 Province : _____
 Phone Number : _____ Mobile Ph. _____
 Email : _____

*** For VISIT Purposes**

Purpose of Visit : Tourism Convention Family Visit/Social Sports
 Study Arts Commercial Other (.....)

Places of visit : _____
 Flight Number/Vessel name : _____

*** For LIMITED STAY Purposes**

Purpose of Limited Stay : Work Joining Family Repatriation
 Research Retirement Religious

2 PERSONAL DATA

First Name : _____
 Middle Name : _____
 Family Name/Surname : _____

Sex : Male Female
 Marital Status : Married Single Other (.....)

Place of Birth : _____
 Date of Birth : - - (DD-MM-YYYY)

Nationality : _____
 Address in New Zealand : _____
 City : _____
 Province/State : _____
 Phone Number : _____ Mobile Ph. _____
 Email : _____

Occupation/Position : Professional Government Sales
 Student Housewife Other (.....)

Name of Institution : _____
 Address : _____
 City : _____
 Province/State : _____
 Phone Number : _____ Mobile Ph. _____
 Email : _____

3 PASSPORT INFORMATION :

Passport/Travel Document No : _____

Place of Issue : _____

Date of Issue : - - (DD-MM-YYYY)

Date of Expiry* : - - (DD-MM-YYYY)

Type of Passport : Personal Family

4 SPONSORSHIP IN INDONESIA

Type of Sponsor : Individual Government International Institution
 Company NGO Other (.....)

Company Name : _____

Address : _____

City : _____

Province : _____

Phone Number : _____ Mobile Ph. _____

Email : _____

5 MISCELLANEOUS

Have you ever been to Indonesia? Yes No

Are you in possession of any other country's travel documents (passport)? Yes No

Have you previously been granted a visa to enter Indonesia? Yes No

Has your visa application ever been denied? Yes No

Have you ever been expelled from Indonesia? Yes No

Have you ever committed a crime or any offence? Yes No

Return or Through Ticket/Airline Company:

Place of Issue : _____

Date of Issue : - - (DD-MM-YYYY)

Date of Expiry : - - (DD-MM-YYYY)

I hereby declare that the statements given above are true and I understand that even if granted a visa, admission at the airport/seaport remains at the discretion of the Immigration authorities in Indonesia.

Applicants Signature

_____ - - (DD-MM-YYYY)